

## (xx) Condonation of late submission of LTC Final Bills.

The Teaching/Non-teaching Staff listed at Annex 'A' & 'B' have requested the University authorities to consider condonation of late submission of final LTC bills due to various reasons furnished by each of them. In this connection, it may be stated that as per C.C.S.(LTC) Rules 15(VI), it is mentioned that where an advance has been drawn by the Govt. servant, the claim for re-imburement of expenditure incurred on the journey shall be submitted within 1(one) month of the completion of the return journey. On the Govt. servant's failure to do so he shall be required to refund the entire amount of advance forthwith in 1(one) lumpsum. No request for recovery of an advance in instalments shall be entertained. As for the power to relax such claims, the Rule 18 says, "Save as otherwise provided in these rules, where any Ministry or Deptt. of the Govt. is satisfied that the operation of any of these rules causes on due hardships in any particular case that Ministry or Deptt. as the case may be, may by order for reasons to be recorded in writing dispense with or relax the requirements of that rule to such an extent and subjected to such exceptions and conditions and it may be considered necessary for dealing with the case in a just and equitable manner provided that no such order shall be made except with the concurrence of the Deptt. of Personnel and Training".

In this connection, it may be stated that such cases were earlier put up to the EC for consideration and approval. The EC vide Resolution No:EC:89:96:6:6:(ix) while condoning such delay in a few specific cases RESOLVED that in future reasons for delay should be clearly stated.

In view of the circumstances stated above, the matter is put up to the Executive Council for favour of consideration and necessary order.

U/O Note No.FA.4-67/LTC Fin/91-92

## ANNEXURE - 'A'

Sl. No.	Name of the employee and the Department	Amount of Advance	Block Year	Date of return journey	Date of submission of the bill	Due date for submission of the bill	Reasons stated by the Univ. employee concerned
I	II	III	IV	V	VI	VII	VIII
1.	Prof. R.Gopalakrishnan, Deptt. of Geography	Rs.5,950/-	94-95	29-1-96	30-3-96	28-2-96	-As he was away from Shillong completing his research work during Feb.'96 and 1st week of Mar.'96 and also due to his taking over the charge of Prof. In-charge, Sports.
2.	Prof. M.B.Rege, Deptt. of Mathematics	Rs.6,000/-	94-95	6-8-95	25-3-96	5-7-95	-Due to preoccupation : functioning as Head of the Deptt., as Co-ordinator, Indian Natnl. Maths. Olympiad (N-E Region) and organising an educational tour of NEHU students.
3.	Prof. S.S.Khare, Deptt. of Mathematics	Rs.7,000/-	94-95	4-12-95	28-2-96	3-1-96	-Due to his involvement in treatment of his colleague Dr. Srivastava's severe kidney problem during the end of Dec. '95 and also due to the severe illness of his mother for which he had to rush to Allahabad during Jan. & Feb. '96.

I	II	III	IV	V	VI	VII	VIII
4.	Dr. A.C. Dube, Lect., Deptt. of Economics	Rs.7,500/-	94-95	11-6-95	22-3-96	10-7-95	-He had availed LTC(H/T) during May '95 for Self and mother, but he combined the claim for his wife and children for the journey undertaken separately during Dec.'95 to Feb.'96, where no permission was sought by him from office and is not permissible under rules. He submitted the final bill for adjustment only on 22nd Mar., '96.
5.	Shri H. Lalchunga, G.O., Deptt. of Lib. Science	Rs.3,500/-	94-95	27-5-95	20-7-95	26-6-95	-Due to his ignorance about LTC Rules. He has assured that such delay will not be repeated in future. He was under the wrong impression that 3 months' time which was applicable in the case.
6.	Shri B.Singh, Tech.'A', U.S.I.C.	Rs.3,200/-	94-95	5-11-95	21-12-95	4-12-95	-As he was not aware of the Rule that the bill has to be submitted within 1(one) month and was under the impression that it is to be submitted within 3 months from the date of return journey.
7.	Shri P.P. Chettri, Driver, Admn.(Transport)	Rs.5,322/-	94-97	19-6-95	28-7-95	18-7-95	-Due to ignorance about LTC Rules and also due to his being on leave on Medical ground because of the fracture in his leg.

(xx) Condonation of late submission of LTC final bills.

No:EC:90:96:6:6:(xx): The Council considered the condonation of late submission of LTC final bills of the following employees and RESOLVED that the last date may be condoned except in the case of Dr.A.C.Dube, Lecturer in Economics:

Sl.No.	Name of the Employee	Department
1.	Prof.R.Gopalakrishnan	Geography
2.	Prof.M.B.Rege	Mathematics
3.	Prof.S.S.Khare	Mathematics
4.	Shri H.Lalchhunga, G.O.	Library Science
5.	Shri B.Singh, Tech 'A'	U.S.I.C.
6.	Shri P.P.Chetri, Driver	Administration (Transport).

(xxi) Counting of Past Services rendered under the Govt.of Nagaland in respect of Dr.R.K.Tiwari, Dy.Registrar.

No:EC:90:96:6:6:(xxi): The Council considered the transfer of past services rendered by Dr.R.K.Tiwari, Deputy Registrar while he was in the service of the Govt.of Nagaland and RESOLVED to approve the same.

(xxii) Committee to examine and recommend Study Leave for Post-Graduate Study by Non-Teaching Staff.

No:EC:90:96:6:6:(xxii): The Council considered the recommendations of the Committee appointed to examine the grant of Study Leave for Post-Graduate Studies by the Non-Teaching Staff and RESOLVED to accept the recommendations of the Committee with the following modifications:

- iii) This facility should be granted for a period not exceeding two years.
- v) In the event of failure to secure the required 55% marks or non-completion of the Course the incumbent will have to refund the salary drawn during the leave period and all other allowances prescribed in the Govt.of India Rules and the Bond executed by the person concerned.